

**ROBIN HOOD AIRPORT DONCASTER SHEFFIELD CONSULTATIVE  
COMMITTEE**

**COMMUNITY SUB-COMMITTEE**

**TERMS OF REFERENCE**

**General**

1. The Robin Hood Airport Consultative Committee (ACC) has established a Community Sub-Committee.

**Function**

2. The Community Sub-Committee's function is, on behalf of the ACC, to act as a link with local residents.

**Composition**

3. The composition of the Sub-Committee is shown at Annex A.

**Chairmanship**

4. The Sub-Committee will elect the Chairman and Vice-Chairman at its inaugural meeting

**Duties**

5. The Sub-Committee's responsibilities are to:
  - Ensure that, in good time, local residents are apprised of and consulted on developments relating to Airport operations.
  - Confirm that the concerns of local residents are monitored expeditiously and appropriately
  - Assure that local residents are made aware of complaint and appeal processes.
  - Produce quarterly reports for the ACC on activities relating to local communities.
  - Advise the ACC on significant trends regarding local concerns.
  - Prepare a draft annual report on the impact of Airport operations on local residents, for consideration by the ACC.

**Meetings**

6. The Sub-Committee is to meet quarterly before the regular ACC meetings in order that the advice mentioned at paragraph 4 is available for consideration by the ACC.

**Agendas and Papers**

7. Agendas and relevant papers will be produced in accordance with the ACC Constitution.

**Community Sub-Committee**

| <b><u>Authority/Body</u></b>             | <b><u>Seats</u></b> |
|--|---------------------|
| Finningley Ward Councillor               | 1                   |
| Torne Valley Ward Councillor             | 1                   |
| Rossington Ward Councillor               | 1                   |
| Finningley Parish Council                | 1                   |
| Auckley Parish Council                   | 1                   |
| Blaxton Parish Council                   | 1                   |
| Austerfield Parish Council               | 1                   |
| Bawtry Town Council                      | 1                   |
| Cantley with Branton Parish Council      | 1                   |
| Hatfield Town Council                    | 1                   |
| Armthorpe Parish Council                 | 1                   |
| Tickhill Town Council                    | 1                   |
| Rossington Parish Council                | 1                   |
| Hayfield Green Residents Group           | 1                   |
| Bassetlaw Parish Council – NE Forum      | 1                   |
| Bassetlaw Harworth Parish Council        | 1                   |
| Bassetlaw Blyth Parish Council           | 1                   |
| North Lincolnshire Parish Councils Group | 1                   |
| Maltby Parish Council                    | 1                   |
| Caroline Flint MP                        | 1                   |
| Chairman of ACC (ex officio)             | 1                   |
|  | <b>21</b>           |