

**ROBIN HOOD AIRPORT DONCASTER SHEFFIELD CONSULTATIVE  
COMMITTEE**

**NOISE MONITORING SUB-COMMITTEE**

**TERMS OF REFERENCE**

**General**

1. In accordance with the S 106 agreement between Doncaster Metropolitan Borough Council and Peel Airports Limited (Airport Operator), the Airport Consultative Committee (ACC) has established a Noise Monitoring Sub-Committee.

**Function**

2. The Noise Monitoring Sub-Committee's function is, on behalf of the ACC, to monitor and review the Quiet Operations policy of the Airport Operator.

**Composition**

3. The composition of the Sub-Committee is shown at Annex A.

**Chairmanship**

4. The Sub-Committee will elect the Chairman and Vice-Chairman at its inaugural meeting

**Duties**

4. The Sub-Committee will work in consultation with the Airport Noise Manager to:
- Ensure that the Quiet Operations Policy is implemented, monitored and reviewed.
  - Ensure that the Quota Count System is implemented and reported in accordance with policy.
  - Ensure that the Quiet Operations Policy and Noise Reporting procedures are set out in a manner readily understandable by members of the public.
  - Receive quarterly reports on noise complaints.
  - Report on a quarterly basis to the ACC on the implementation of the Noise Operations Policy and on noise complaints, highlighting significant trends.
  - Produce a draft annual report on the operation and performance of the Quiet Operations Policy, for consideration by the ACC.
  - Review, every two years, the Sound Insulation Grant Scheme.

**Meetings**

5. The Sub-Committee is to meet quarterly before the regular ACC meetings in order that the reports mentioned at paragraph 4 are available for consideration by the ACC.

**Agendas and Papers**

6. Agendas and relevant papers will be produced in accordance with the ACC Constitution.

