

ROBIN HOOD DONCASTER/SHEFFIELD AIRPORT CONSULTATIVE COMMITTEE

ANNUAL GENERAL MEETING

ROBIN HOOD AIRPORT

25 JANUARY 2007

PRESENT: Alan Tolhurst (Chairman),
Cllr Barry Johnson (DMBC),
Cllr Yvonne Woodcock (DMBC), (Chair, Community Sub Committee),
Cllr Christopher Underwood-Frost (Lincolnshire County Council),
Cllr Shelia Place (Nottinghamshire County Council),
Neville Dearden (Doncaster Chamber),
Phil Cole (Office of Caroline Flint MP),
Cllr Norma McCarron (Blaxton Parish Council),
Andrew Bosmans (FODSA),
David Ryall, Clare Wilson, Richard Massingham and Michael Clark
(Robin Hood Airport Doncaster/Sheffield),
Martin McCarthy (South Yorkshire Joint Secretariat).

Apologies for absence were received from Cllr Mick Jameson (DMBC),
Cllr Barbara Hoyle (DMBC), Cllr Ken Sanderson (BMBC), Cllr
Glyn Robinson (RMBC), Cllr Robert MacDonald (SCC), Cllr Keith Isard
(Bassetlaw District Council), Cllr Pat Bartlett (DMBC), Dr Tony Baxter
(Health Impact Group), Nigel Tomlinson (Sheffield Chamber), Michael
Carnall (Nottinghamshire Chamber) and Caroline Flint MP.

MATTERS DISCUSSED

1. **CHAIRMAN'S ADDRESS**

The Chairman welcomed Members to the meeting and in particular, Richard Massingham and Michael Clark from Robin Hood Airport.

On behalf of the Airport Consultative Committee he thanked David Ryall, Clare Wilson and all members of staff at Robin Hood Airport for their continued support and courtesy when handling issues raised by the Airport Consultative Committee.

He acknowledged the work undertaken by the Airport Consultative Committee and its two sub-committees over the last year and thanked Members for their ongoing commitment. Some concern was however expressed regarding attendance at meetings, particularly from some organisations. For the Committee to fulfil its obligations, it required input from representative bodies across the region.

Throughput of passengers had now exceeded 1.5 million and it was pleasing to report that overall, complaints relating to noise were on the decline.

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It was hoped that over the coming year, the Committee would be able to build on its successful start and continue to act as a primary link between the Airport operators and those with an interest in the Airport's ongoing development and operation.

2. MINUTES OF AGM 2006

RESOLVED – That the minutes of the Annual General Meeting of the ACC held on 21 January 2006, be noted.

3. REVIEW OF CONSTITUTION

In view of the concern raised regarding attendance at meetings of the ACC and its sub-committees, Members considered a revision to the Airport Consultative Committee's Constitution.

RESOLVED – It was agreed that the following paragraphs be incorporated within the Committee's Constitution:-

8. A representative body will be deemed to have been automatically removed from the Schedule, if it has not been represented at a meeting of the Committee or its relevant sub-committees for a period of one year from 1 January 2007.
9. If a Member of the Committee or its relevant sub-committee fails personally to attend three consecutive meetings then that Member shall cease to be a member of the Committee or its relevant sub-committees, unless failure to attend has been due to some reason approved by the Committee. Submissions regarding non-attendance shall be made in writing to the Committee for their consideration.
10. Upon cessation of membership, the Secretary shall write to the body having power to appoint a Member to seek a new nomination from that body.

4. MEMBERSHIP

The Committee considered the current membership of the Airport Consultative Committee and its two sub-committees.

The Committee considered correspondence from Misson Parish Council relating to a vacancy on the Community Sub-Committee. The Secretary confirmed that the only vacancy at present was from Austerfield Parish Council, following the death of Councillor Stan Dixon. The Clerk to Austerfield Parish Council had notified the Secretary of his replacement, Councillor Edwin Lodge.

Councillor Shelia Place highlighted recent correspondence she had received from Scrooby Parish Council, regarding a number of issues and asked whether or not the Parish Council were represented on the Community Sub-Committee. It was pointed

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out that Councillor Chris Stringer sat on the Community Sub-Committee as representative for the Bassetlaw North East Forum. Part of this role involved the dissemination of information regarding the work of the Airport Consultative Committee and its sub-committees to representative bodies in that area. Councillor Place acknowledged that she in turn would seek to ensure that as a County Council representative, communities were kept informed regarding progress on Airport matters.

David Ryall confirmed that with respect to the correspondence from Scrooby Parish Council, a response from the Airport would be forthcoming.

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The Committee considered representation on the Noise Monitoring Sub-Committee and it was agreed that in order to provide further input from the Bassetlaw region, Councillor Chris Stringer, who represented the Bassetlaw North East Forum be invited to sit as a member of the Noise Monitoring Sub-Committee.

The Committee agreed that Caroline Flint MP, in addition to membership of the ACC be offered a seat on the Community Sub-Committee so as to provide further opportunity for improved dialogue between parish councils, community representatives and a Member of Parliament.

RESOLVED – That the actions set out above be noted.

5. SCHEDULE OF MEETINGS 2007

RESOLVED – That the Schedule of Meetings of the Airport Consultative Committee and its two sub-committees be agreed.

6. WORK PROGRAMME 2007

The Chairman urged Members to use the Work Programme as a means to improving agenda management and supporting the objectives of the Airport Consultative Committee. It was noted that the Work Programme was a “living document” and could be added to/amended during the course of the year.

RESOLVED – That the report be noted.

7. AIRSPACE CHANGE PROPOSAL – CONSULTATION

Richard Massingham, Air Traffic Services Manager at Robin Hood Airport, gave Members a presentation on the airspace change proposed by the Airport.

The Committee discussed in particular its effect on take off and landing to both the North and South of the Airport and its effects on the environment.

The Committee were being asked to produce a consolidated response and as such it was agreed that an Extra Ordinary Meeting of the ACC would take place prior to the deadline date of 14 March 2007.

The Committee thanked Richard for his presentation.

8. BRIEFING ON AIRPORT SECURITY/TOUR OF THE TERMINAL BUILDING

Michael Clerk, Head of Security at Robin Hood Airport, gave a presentation to the Committee on the security measures in operation at the Airport.

The Airport was split into a number of zones with differing levels of security afforded to each zone. The Airport were fully compliant with the National Aviation Security

Programme and employed the latest technology particularly in respect of CCTV to support objectives.

In respect of the main car park at the front of the terminal building, the CCTV incorporated a vehicle number plate recognition facility. It was confirmed that all checked in baggage was screened and that strict protocols were in place for dealing with incidents such as unattended luggage.

Staff undertook a rigorous programme of training prior to becoming operational and performance measures were in place to ensure service was maintained to the highest standards.

In view of recent terrorist threats to air travel, the Committee praised the work of Michael and his team at Robin Hood Airport and asked that he keep the Committee informed of developments in respect of security.

At the conclusion of the meeting, Members were taken on a tour of the terminal building.

9. ANY OTHER BUSINESS

(i) Airport Railway Station

Phil Cole confirmed that the planning application had been submitted to Doncaster MBC. Discussions would commence shortly with the East Coast Mainline rail operator and development proposals would feature in the Airport's Master Plan.

(ii) Airport Access Road from Hirst Lane

David Ryall confirmed that work would commence during February 2007 on the link road from Hirst Lane into the Airport. It was hoped that the work would be completed around mid June 2008. A roundabout would be constructed at the point where Hirst Lane linked with the access road.

(iii) FARRRS

Phil Cole informed the meeting on the latest position with regard to the Finningley and Rossington Route Regeneration Scheme (link road from the M18 to the Airport). He confirmed that Caroline Flint MP was lobbying ministers within the Department of Transport and it was hoped that a decision would be forthcoming in the not too distant future.

(iv) Regional Spatial Strategy

Councillor Underwood-Frost highlighted a request he had received from West Lindsey District Council regarding the regional planning agenda and achieving

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links between the Regional Spatial Strategy, Local Development Frameworks and the Airport Master Plan.

Members discussed the need to ensure that these respective plans acknowledged the aspirations of all parties in supporting economic development and in particular, a sustainable transport network for the region.

Councillor Underwood-Frost agreed to keep the Airport informed as to the work taking place within Lincolnshire and asked that other Members do likewise so as to achieve compatibility with other areas of the planning process.

10. DATE OF NEXT MEETING

The next meeting of the Airport Consultative Committee would be held on Wednesday 21 March 2007 at 10.30 am at the Airport.

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