

**Robin Hood Airport Doncaster Sheffield
Health Impact Assessment Group
Minutes from the Meeting Held on Wednesday 9th January 2008**

Present: Dr Tony Baxter (Chair), Doncaster PCT
Mrs Heather Coleman, Doncaster PCT
Mrs June Chambers, Health Protection Agency
Ms Clare Wilson, Robin Hood Airport Doncaster Sheffield

In Attendance: Mrs J Whitehouse, Doncaster PCT

ACTION

1 Apologies for Absence

Susan Stringer.

2 Minutes from the Previous Meeting – 11 July 2007

The minutes from the previous meeting were agreed as a correct record.

3 Matters Arising

- a) Website – Martin McCarthy was no longer the contact for the website and Clare Wilson agreed to forward new contact details to Janet Whitehouse.
- b) Nothing to report.
- c) Airport Master Plan – The master plan would be out for consultation in February for a period of approx. 12 weeks. A series of meetings were being planned inviting the local community to comment on the plan.

**Clare
Wilson**

The whole process will take approx. one year, when the final document will be available. The local community will be able to see that their questions and concerns have been answered and addressed.

The plan gives a vision of the future of the airport by the year 2030.

- d) HIA - Mr Smith, had been invited to attend the meeting, however, due to work commitments, was unable to attend.

In the absence of John McCabe, DMBC, Clare Wilson briefed the meeting on the outcomes of the Noise Monitoring Sub Committee. The Noise Sanction Scheme, which monitors night flying and track performance by the aircraft, had been the main focus for discussion. This scheme will continue until October 08, when it will be reviewed. The number of complaints had decreased compared to last year and a report was being compiled by Clare Wilson, who would do a comparable list against other airports of similar size. The report would be available by the end of January 08. A copy would be distributed when available.

ACTION

**Clare
Wilson**

- e) Quality Report – Clare Wilson agreed to forward a copy of the Airport Consultative Committee Report, which detailed the ongoing monitoring of the air quality. A launch was taking place on 22 January 08 of the ‘new green resolutions’ to encourage staff to use public transport. Staff who sign up to the ‘green resolution’ will be reminded on a quarterly basis, of their commitment. Other incentives to encourage ‘greener’ methods of Transport are being addressed, i.e. car sharing, Park and ride. The pick up and drop off areas are being considered for removal.
- f) Smoke Free Policy – No problems.
- g) Port Medical Services – A presentation of the ‘Vegetable Soup’ scenario was being given by Rosy McNaught, to the PCT Directors. There was nothing further to report.
- h) Employee Questionnaire – Heather Coleman reported that she would be meeting with Diane Bunting from the HR Department at the Airport, to discuss issues around data collection and would feedback at the next meeting.

**Clare
Wilson**

4 Any Other Business

No further business.

5 Date and Time of Next Meeting

The frequency of the meetings was discussed and it was agreed that they would be held on a six monthly basis. The next meeting would be held on **Wednesday 9th July 08 at 2.00pm at Heyford House.**